

The FREEDMAN FOUNDATION

TRAVELLING SCHOLARSHIP FOR EMERGING ARTISTS

2006 GUIDELINES AND APPLICATION FORM

Important Note

Please read all the guidelines and the entire application form before you attempt to complete the form. Incomplete or incorrectly completed applications will not be followed up or assessed. Use the checklist on page 3 to check your application. Keep a copy of the application form for your records.

About the Scholarship

- This Scholarship provides assistance towards the travelling (for educational purposes) and/or tuition costs of young people embarking on a career in the visual arts broadly in the areas of painting, photography or sculpture. Overseas travel (preferably for the first time) to undertake formal study, a residency or a planned program with a professional artist or mentor will be considered, as will informal study for a planned research project.
- This Scholarship does not provide assistance towards the production of work (materials, studio rental, etc).
- Once per year, up to 4 candidates will be awarded \$5,000 each (excluding GST – please read the section “Who is Eligible for The Freedman Foundation Travelling Scholarship for Emerging Artists?” on page 4 of these guidelines).
- Applications to this Scholarship must be prepared and submitted by the artist, not a third party.
- Unsuccessful applicants may reapply in subsequent years. Successful applicants are ineligible for further applications.

Deadline for Applications and Notification Dates

Application due: 5 June 2006
Notification date: mid July 2006

- Applications must reach the NAVA office, or be postmarked by, the above due date. Send to National Association for the Visual Arts, PO Box 60, Potts Point NSW 1335. Late applications will not be accepted.
- Faxed or emailed applications will not be accepted.
- If specific advice regarding the Scholarship is required, you may contact the National Association for the Visual Arts (NAVA) on 02 9368 1900 or email: nava@visualarts.net.au

The Freedman Foundation is a private charity which provides funding in many streams: including one to assist talented, young Australians involved in the arts to be able to gain valuable insight through overseas travel and/or tuition; to finance specific medical or scientific research projects; to support Music Council Scholarships and to encourage others to be philanthropic.



The National Association for the Visual Arts is supported by the Visual Arts and Craft Strategy, an initiative of the Australian, State and Territory Governments.

The National Association for the Visual Arts is assisted by the Australian Government through the Australia Council, its arts funding and advisory body.

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Selection Criteria

Selection for Scholarship is based on the following:

- Artistic merit in work completed to date
- Demonstrated benefit of program to applicant's professional development
- Demonstration of the applicant's commitment to furthering his/her career in the visual arts, as indicated by CV, artist's statement and letters of recommendation by referees.
- Financial need.

Eligibility

- You must be 30 years of age or under on the application closing date.
- You must be working in the broadly defined areas of painting, photography and sculpture.
- You must be an "emerging artist" ie you have probably practised as a professional artist continually for less than 5 years but wish to develop your career in your chosen artform. For NAVA's definition of a professional artist, see page 4 of the guidelines.
- You must be an Australian citizen or have permanent resident status in Australia.

Note that the scholarship is not retrospective and cannot be used for travel/study before August 2006.

Requirements

- Applicants are required to:
- Supply support material including:
 - A curriculum vitae, no more than 2 x A4 pages in length;
 - 6–10 slides (with numbered list), photographic prints or digital images on CD of recent work. Visuals must be clearly labelled, with your name, title of work, year, media and orientation. Do not send original artwork;
 - 2 professional references;
 - Letter of confirmation from educational organisation or nominated host body (where a formal program of study is being undertaken);
 - An artist's statement (200-300 words) clearly and succinctly describing your recent work.
- Supply a photocopy of proof of age (eg birth certificate, passport, driver's licence), certified by a Justice of the Peace.
- Complete a typed or neatly handwritten submission on the Application Form, and send it to the National Association for the Visual Arts office with a stamped, self-addressed envelope large enough for photos and with sufficient postage for return of visuals and letter of notification.
- Successful applicants may be asked to make themselves available to the media by phone, fax, email or in person following the announcement of winners. An event announcing the winners will be held in Sydney at a date to be advised.
- Successful applicants will be asked to grant permission for their work to be reproduced in the media following the announcement of the winners. They may also be asked to grant a limited licence for reproduction of their entered works for promotion of the Foundation, for the Viscopy recommended fee.

Assessment Procedure

Acknowledgement of receipt of the application will be sent to all applicants who complete the notification slip at the back of this application form.

- A NAVA officer checks all applications for eligibility against the listed requirements.
- Applications will be assessed by a panel comprising members of The Freedman Foundation and independent experts in the arts.
- Applicants will be notified of the results by mail in mid July, 2006. Please do not contact either The Freedman Foundation or NAVA before this date.

Acquittal Requirements

- Scholarships must be expended in the way outlined in the application unless prior written permission to make alteration has been given by The Freedman Foundation.
- Successful applicants must sign and return a letter of acceptance before Scholarship payment is made.
- Successful applicants must submit a completed acquittal form within 10 weeks of completion of the project.

CHECKLIST. Have you . . .

- filled out all sections of the application form, and either noted your ABN or attached a statement regarding your ATO status? (see "Who is Eligible for the Freedman Foundation Travelling Scholarship Emerging Artists" section)
- included your CV?
- included 6–10 slides/photos of your work?
- included references, confirmation from host organisation, and an artist's statement?
- included a certified copy of your proof of age?
- included a stamped self-addressed envelope (large enough, and with the correct postage for the return of your visuals)?
- signed the application form?

Do not send unrequested material. It will not be assessed.

Who is Eligible for The Freedman Foundation Travelling Scholarship for Emerging Artists?

The following is intended only as a guide in respect of GST and any tax implications. We recommend that you consult your tax adviser with regard to your own situation.

To apply for The Freedman Foundation Travelling Scholarship for Emerging Artists (“FFTS”), you **must be a professional artist**. Under NAVA’s definition, a professional artist will have some of the following characteristics: Have public exhibitions or discussions of, and/or articles written about work; hold professional qualifications; win important national/ international prizes; be eligible for a government grant; have work held in public collections; be commissioned or employed on the basis of art skills and/or earning income from sales of art work; be recognised as professional by peers; devote significant time to art practice; be a member of a professional association on the basis of status as a professional artist.

The introduction of the New Tax System has changed the way grants are administered. Under PAYG legislation, recipients without an ABN who do not supply a statement (see below) are taxed at the top marginal rate (currently 48.5%), which the funding body remits to the ATO. Because FFTS is designed to maximise the dollar amounts available to its successful applicants, **those who do not comply with one of the following categories will not be eligible for this scholarship.**

(1) Professional artists who are GST registered and therefore have an ABN:

GST registered enterprises will need to provide NAVA with a Tax Invoice. The Tax Invoice must be in the format prescribed by the ATO and must be inclusive of tax. It must include the heading "tax invoice", the date of issue, your name, address and ABN, be addressed to the National Association for the Visual Arts, and state the item supplied (name of grant program) & amount, GST amount, and total amount payable. You should ask for the scholarship amount plus the 10% GST component (which you will include in your next Business Activity Statement).

(2) Professional artists who have an ABN but are not GST registered:

You will need to note your ABN on the application form, otherwise your application will be considered incomplete.

(3) Professional artists who do not have an ABN and are therefore considered by the ATO to be conducting a hobby or private recreational pursuit:

To be eligible for the scholarship, you will need to fill out and attach the ATO’s form “Statement by Supplier: Reason for not quoting an ABN to an enterprise”. You should consult your tax adviser about the impact making this statement will have on your income tax position. If you have been refused an ABN, you will need to attach a copy of the ATO’s letter advising that you do not fall within their definition of being in business. A variation can then be made to the 48.5% withholding tax.

Other Points to Note:

- If you are not GST registered, it is illegal for you to claim the GST component on your invoice.
- Providing an incorrect Tax Invoice will make your application incomplete.
- Unsuccessful applicants who have provided a Tax Invoice will have their invoice returned with their notice of the outcomes of their application. You can then cancel it. This should not cause difficulties (in having claimed income that you don’t then receive) if you are operating on a cash basis. If you are operating on an accrual basis, please speak to your tax adviser.
- If, after reading this information, you are still unsure of what to do in relation to FFTS applications, please phone NAVA, which can explain the process, but cannot alter it to suit your individual circumstances or give a more thorough explanation of the Tax System.
- If you require an Australian Business Number, or GST registration, it will be your responsibility to approach the Australian Tax Office or your tax adviser and have the required documentation before the closing dates for applications.

Further Information:

From the ATO:	Arts and Culture and the New Tax System Infoline personal tax 13 28 61 Infoline business tax 13 28 66 ATO web site www.ato.gov.au
From NAVA, phone 02 9368 1900:	Taxation and the Visual Arts and Craft
From Arts Law Centre of Australia:	phone:1 800 221 457 web site www.artslaw.com.au

The FREEDMAN FOUNDATION

TRAVELLING SCHOLARSHIP FOR EMERGING ARTISTS

APPLICATION FORM 2006

PLEASE TYPE OR PRINT IN CAPITALS. YOU MUST FILL IN ALL SECTIONS.

Name:
First name Last name

Contact Address:
House/flat no. Street
.....
Suburb/Town State Postcode

Telephone: (.....).....

Date of Birth: **Place of Birth:** **Gender:** M F

Email:

Do you fall within the Guidelines classification of an emerging artist? Yes No

Are you a NAVA member (for statistical purposes only)? Yes No

TAX DETAILS

If you have an Australian Business Number, write it here:

Are you registered for GST? Yes No

If you do not have an ABN, a written statement is required. See the section "Who is Eligible for The Freedman Foundation Travelling Scholarship for Emerging Artists" for details.

Note: If you do not have an ABN and do not attach a statement, you will automatically be disqualified from consideration for this scholarship. Please ensure you have read and understood the section "Who is Eligible for The Freedman Foundation Scholarship for Emerging Artists" on the back page of the Guidelines before attempting to complete the Application Form.

The FREEDMAN FOUNDATION TRAVELLING SCHOLARSHIP FOR EMERGING ARTISTS

2. Expenses

List all expenses for your planned program, even those not applicable for support by this Scholarship. A picture of the whole program budget is necessary for assessment of your application.

Item	Amount \$
Travel costs	
Tuition fees	
Accommodation	
Living expenses	
Materials & equipment	
Other (please specify)	
TOTAL	

3. List the particular items this Scholarship will be used to subsidise:

.....

APPLICANT'S DECLARATION

I have read and agree to the conditions of this scholarship and certify that, to the best of my knowledge, the information provided in this form, and any attached documents, is correct and discloses a full and accurate picture.

Signature Date

Send applications to: National Association for the Visual Arts
PO Box 60
Potts Point NSW 1335

ACKNOWLEDGEMENT OF RECEIPT OF YOUR APPLICATION

Please complete your return address in the section below, separate it and attach it to the front of your application. It will then be returned to you as an acknowledgement of receipt of your application.

Your application for **The Freedman Foundation Travelling Scholarship for Emerging Artists** has been received by the National Association for the Visual Arts.

